



REPORT TO: Cabinet

DATE: 19th October 2005

DEPARTMENT: Corporate Policy and Improvement

REPORTING OFFICER: Rachel Glendinning, Performance Officer

SUBJECT: **2005/2006 Quarter One Corporate Action Plan (CAP) Top Priority Actions Update**

WARD/S AFFECTED: None

FORWARD PLAN REF: N/a

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to update Cabinet on the progress made in Quarter One (April-June) of 2005/2006 on the top priority CAP actions.

2.0 RECOMMENDATION/S

2.1 That Cabinet note the report.

3.0 RECOMMENDED REASON/S FOR DECISION/S

3.1 A decision is required as the information is presented as part of the Authority's performance management arrangements

4.0 ALTERNATIVE OPTION/S CONSIDERED AND RECOMMENDED FOR REJECTION

4.1 No alternative options were considered as reporting the progress of the CAP is part of the Authority's performance management arrangements.

5.0 THE REPORT

5.1 This report outlines the progress made on implementing the 23 top priority CAP actions during Quarter One of 2005/2006.

5.2 The report also highlights other CAP actions which will not be completed during the financial year or where little progress has been made.

- 5.3 Appendix I details progress made in Quarter One of 2005/2006 on all of the top priority CAP actions. A full copy of progress made on all of the Council's Corporate Actions is available on request.
- 5.6 Of the 20 top priority actions for which progress updates were received, 18 (90%) of the actions had already made good progress in Quarter One.
- 5.7 One action that has not been started is scheduled to do so later on this year. The survey and stakeholders consultation to assess the need and required impact of the Council's environmental cleansing services will be repeated in August as agreed. Work has been delayed on updating the Community Plan due to the Corporate restructure and clarifications of staff responsibilities, this is likely to be revised and an Action Plan formed for March 2006. These two actions belong to the Corporate Priorities of 'Caring for the environment' and 'Delivering first class public services'.
- 5.8 Of the 48 CAP actions that are not priority, progress was reported on 37 (77.1%) of the CAP actions. In general, good progress was made on all of these actions. The exceptions are listed as follows along with each of the Corporate Priorities to which the actions belong;
- The review of the Council's Housing Strategy and Housing Revenue Account was delayed due to staff shortages. This is now aiming for January 2006. (Affordable housing)
 - Limited staff resources have resulted in no progress on the review of the existing HIC energy efficiency scheme. It is unlikely that the Energy Efficiency Scheme Accreditation Award will be expanded to all departments. This is because new government initiatives mean this may be outdated as an /award. (Caring for our environment)
 - The economic impact study of visitor spend and economic impact is now likely to be completed in March 2007 rather than March 2006. (Supporting our growing local economy)
 - Little progress has been made on the implementation of the Corporate child protection policy due to the inability to fill the Housing Policy Officer post. (Delivering first class public services)

6.0 CONCLUSION/S

- 6.1 Generally, good progress has been made in Quarter One of 2005/2006 in implementing the Council's Corporate Actions. Cabinet should note the CAP actions for which little progress has been made.

OFFICER CONTACT: Please contact Rachel Glendinning if you require any further information on the contents of this report. The officer can be contacted at Crescent Gardens by telephone on 6159 or by email – Rachel.Glendinning@harrogate.gov.uk

SUSTAINABILITY ASSESSMENT/POLICY CONSIDERATIONS

Implications are

		Positive	Neutral	Negative
A.	Economy		✓	
B.	Environment		✓	
C.	Social Equity		✓	
(i)	General			
(ii)	Customer Care/People with Disabilities			
(iii)	Health Implications			
D.	Crime and Disorder Implications		✓	

If all comments lie within the shaded areas, the proposal is sustainable.